



JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD
Kukatpally, Hyderabad – 500 085

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Date: 27/12/2022.

Ref.: JNTUH/EXAM BRANCH/STATIONARY/2022-23 & 2023-24

**INVITATION OF E-PROCUREMENT TENDER FOR PACKAGE AND INSTRUCTIONS
TO TENDERERS**

Sir / Madam,

Jawaharlal Nehru Technological University Hyderabad invites tenders for (1) the supply of Answer Booklets (32 pages/50 pages) with Bar-coded/QR Coded OMR Sheets with Variable Data Printing (Candidate Particulars) along with candidate photo, Inkjet printing with stitching and other security stationary for the JNTUH Examinations for the years 2022-23 & 2023-24.

The tenderer should go through the specifications of the “e-procurement Tender Specifications” carefully and strictly abide by the same.

Address for correspondence in respect of Technical clarifications:

The Director of Evaluation, JNTUH, Hyderabad. Ph.No. 040-23156113

Mail Id: dejntuh@jntuh.ac.in

Transaction Fee: _____

Transaction Fee Payable to TSTSL, Payable at Hyderabad

Procedure for Bid submission:

Bid shall be submitted online on <https://tender.telangana.gov.in> platform.

Other Conditions:

- After uploading the documents, the original Demand Draft (except the price bid) are to be submitted by the bidder to the Director of Evaluation, JNTUH, Hyderabad on or before up to 05.00 PM on 17/01/2023. Failure to furnish will be entitled in rejection of the bid.
- The University shall not hold any risk on account of postal delay. Similarly, if any of the documents/ certificates etc. furnished by the bidder are found to be false/ fabricated/ bogus, the bidder will be disqualified, blacklisted and action will be initiation as deemed fit and the bid security will be forfeited.
- University will not hold any risk and responsibility regulating no-visibility of the scanned and uploaded documents.
- The documents/Certificates that are uploaded online on e-procurement will only be considered for Bid evaluation. However, the bidding authority at any point of tendering process, may request the bidders to submit the physical documents as uploaded in e-procurement portal for clarifications.
- Relevant supporting documents (Ink signed) should be furnished without fail.

- f) The Bidder should upload all the required documents with clear visibility, avoid missing documents and avoid bidding mistakes. In such cases, University reserves its right in seeking clarification from the service provider and may disqualify the service provider for the bidding mistakes, missing documents and for the documents that are not clear.
- g) Deviation from this shall be treated as termination of contract and shall attract the liability as specified in the tender.



JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD

Kukatpally, Hyderabad – 500 085

NOTICE INVITING E-PROCUREMENT TENDERS (NIT)

Tender Notice No..JNTUH / EXAM. Branch / Stationary / 2022-23 & 2023-24, Date: 27/12/2022

1)	Name of the work	:	Printing & Supply of Answer Booklets (32pages/50 pages), Answer Booklets (4 Pages + Drawing Sheet) for Drawing Examinations along with bar coded/ QR coded OMR sheets with variable data (candidate particulars) printing along with candidate photo, with stitching internal pages with static barcode/ without static barcode and Answer Booklets (8 Pages) for lab Examinations, Control Bundle Slips with Barcode and Barcoded Stickers for Bundle Slips. Also supply of Marks Memos, Consolidated Marks Memos, Provisional Certificates, Original Degree Certificates, Migration Certificates, English medium Certificates, Transcripts, Printed sticker papers and other materials etc.,
2)	Estimate Contract value of work put to tender (excluding GST)	:	Rs. 18,00,00,000
3)	Agreement Period	:	24 months
4)	Form of contract / class of contractor eligible	:	LUMPSUM
5)	E.M.D. to be paid online in favour of The Registrar, JNTUH Kukatpally, HYDERABAD	:	Rs. 18,00,000
6)	Bid Submission Start Date & Time		From 02/01/2023 (5.00 PM)
7)	Pre- Bid Meeting Date & Time	:	06/01/2023 (3.00 PM)
8)	Bid Submission Closing End Date & Time	:	17/01/2023 up to 5.00 PM
9)	Pre-Qualification/Bid Opening Date (Qualification and eligibility stage)		20/01/2023 at 3.00 PM

10)	Commercial Stage (Financial Bid Stage)		23/01/2023 at 3.00 PM
11)	Processing Fee (non-refundable) to be paid in the shape of Demand Draft in favour of <u>Registrar, JNTUH KUKATPALLY, HYDERABAD</u> obtained from Nationalized Bank/Scheduled Bank, Processing Fee of original demand drafts should submit to the Director of Evaluation, Exam branch building, JNTUH, Kukatpally, Hyderabad on or before 20-01-2023. Failing which the tender will not be considered.	:	Rs. 11,800/-

- 2.a) The bidders need to contact the **Director of Evaluation, JNTUH KUKATPALLY, HYDERABAD** for information on e-procurement.
- b) The intending bidders need to register on the electronic procurement market place of Government of Telangana, that is, **<https://tender.telangana.gov.in>** on registration on the e-procurement market place they will be provided with a user ID and password by the system using which they can submit their bids online.
- c) While registering on the e-procurement market place, bidders need to scan and upload the required documents as per the tender requirements on to their profile.
- d) Such uploaded documents need to be attached to the tender while submitting the bids.

The e-procurement market place provides an online self-service registration facility to such of the contractors who are already registered with respective participating departments for supply of specified goods and services.

3. The successful (L1) tenderer shall furnish the original hard copies of all the documents/ Certificates / statements uploaded by him before concluding agreement.

SCOPE OF THE WORK:

Printing of Answer Booklets and other Security Stationary:

1. Collection of Data, printing work orders from the Director of Evaluation for printing of Candidate Data, along with photo on OMR Sheets.
2. Incorporating unique linear Barcode/QR code for each candidate and for each subject on 3 Parts of the OMR Sheet.
3. Printing of OMR Forms with Variable Data, photo & Unique Barcode.
4. Printing of 32/50/8/4 pages Answer Booklets with single colour and page number printing on all inner pages, with optionally drawing sheet stitching.
5. List of machinery with documentary proof of procurement.
Firms having adequate critical equipment i.e. Web offset printing machines with Digital Online printing (min 2-3 Machines) for execution of the works.

6. Machine sewing with lock stitch, the OMR sheet and Answer Booklet with capacity of min 2 lakhs Answer booklets per day.
7. Packing Day-wise, college wise for the distribution.
8. Should have Experience of printing of main Answer Booklets to any of the University/ Boards for last 3 academic years.
9. Certified by Auditor that an annual turnover of Rs. 25 crores had been achieved in last three consecutive financial years.
10. Submitting the linear barcode attached data back to the University in sealed covers addressed to Director of Evaluation for linking of data and candidate details and other security stationary.
11. Should have supplied at least 3 lakh Certificates/Marks Memos with Security Features for min 3 Universities/Boards in last 3 academic years.
12. List of customers (Universities/Boards) along with Contact person & phone numbers whom you have been servicing for the similar type of works.

Printing of Answer Booklets and other security stationary:

Pre-qualification Criteria:

Keeping in view of the sensitiveness and complexity of the work involved, the following are prescribed as Pre-Qualification criteria for Tenderers interested in participating in the e-procurement Tender specified.

1. The firm should have minimum annual turnover of printing of bar coded OMR Sheets with candidate data + photo along with Answer booklets worth Rs 30.00 crore or above in the last three consecutive financial years (Certificate from the Company's CA to be furnished). The firm should furnish the history of the company associated with the list of institutions where the supplies were made during the last 5 years, out of which should have undertaken supply of similar works for Educational Boards/Universities/Government Organizations etc.
2. Performance Certificates about the performance of the similar type of works from the heads of at least 3 reputed organizations should be submitted along with the tender.
3. The Bidder should have experience in printing the answer booklets with the above specifications for a minimum quantity of 15 Lakh Booklets in single order for the University/Boards.
4. The firm should have empanelled by RBI/IBA in any of its units as security printers (valid certification to this effect is to be furnished).
5. The firm should be ISO 9001:2015, ISO 27001:2013 certified. (Valid Certification to this effect is to be furnished).

6. The firm should have highly sophisticated machinery with all facilities along with online Variable Data Inkjet printing facility (single Pause operation).
7. The manufacturing unit of the firm should be situated within the States of Telangana/Andhra Pradesh only.
8. The packing of OMR Answer Booklets should be packed and sealed in cartons after printing and the packing should be made code-wise, subject-wise, day wise, college-wise and center-wise with proper labeling. Further, the manufacturing firm should have their own transport facility.
9. Delivery of the material should be at the Exam Branch JNTUH, Kukatpally, Hyderabad. The firm has to take the responsibility of the transportation of the material at their own cost, whenever the examinations are conducted by the University as per the schedule from time to time throughout the year.
10. The tenderer should furnish the following documents along with the tender form, failing which their tender is liable to be rejected:
 - a) Name and full detailed postal address of the firm with phone numbers.
 - b) Certificate of Registration of the firm.
 - c) Latest Income Tax Certificate along with PAN/TAN Number in the name of the firm.
 - d) GST Registration Photo copy and latest GST Returns Certificate.
 - e) Experience Certificate of similar work from Government/ Universities/ Boards in the State. Samples & copies of Purchase Orders and job completion certificates must be enclosed for evidence.
 - f) Details of the relevant Critical Equipment available with the tenderer to execute the works viz. machinery wise, shift wise capacities, outputs per day, latest improvements made in the machinery (if any), specific advantages with the machinery of the tenderer and all other relevant details etc.,
 - g) Details of the available skilled personnel with the adequate experience required for execution of the works in this tender.
 - h) **Paper Samples** : After qualifying in technical bid, the technically qualified tenders should present and submit before the committee at the Director of Evaluation office, JNTUH, Kukatpally, Hyderabad. The paper Samples at with details of Mill Name, GSM & brightness etc., i.e., 80/105 GSM ITC BPBL Maplitho Paper for OMR Sheets and 60 GSM Maplitho Paper for inside Pages from 'A' Grade mills only with the min Brightness of 80%. Also Certificates Paper Samples must be enclosed along with the Technical Bid.
 - i) Tender Schedules consisting of Technical Bid & Price Bid. The Price Bid of these tenderers when qualified technically and after approval of samples of all

items only will be opened. The University reserves the right to inspect the office / factory premises at any time during evaluation of the bid.

11. The firm should not SUB-LET any part/Item of work to other firms as the work is sensitive and most confidential in nature. The firm should undertake all the works on its firm.
12. The firm should not have been black-listed or debarred by any Educational Board or University or Government organizations any court cases pending for deficiency in complying the orders entrusted (Declaration to this effect is to be furnished).
13. Periodic inspection methods of Bar-coded and QR-coded OMR sheets and availability of OMR Scanners at the time of printing.
14. For the Printed items tenderer should use good quality paper from 'A' Grade Mills as per the specifications only and before starting the work, samples should be supplied for testing and approval by the university failing which entire material will be rejected.
15. The tenderer shall undertake the work in a most confidential manner and not to indulge in any kind of malpractice by himself or by his employees for which the tenderer shall be held responsible. In the event of any such incident, the university shall have the power to impound EMD, in addition to taking necessary civil and criminal action as per law.

Availability of Tender Document:

The tender document is available and can be downloadable at <https://tender.telangana.gov.in>

Tender Fees (Non-transferable & non-refundable), EMD must be paid online at e-procurement portal <https://tender.telangana.gov.in>

The Bidders are advised to go through the e-procurement guidelines and instructions as provided on the e-procurement website and in case of any difficulty kindly contact the e-procurement helpline.

The Bidder shall submit the proposals online as described below:

- a) Proposal that are incomplete or not in prescribed format will be rejected.
- b) The Technical and Financial proposal should be submitted only through the e-procurement portal separately.
- c) Technical Proposal: Scanned copies in PDF file format signed on each page with file name clearly mentioning "Technical Proposal" formats.

Financial Proposal: Scanned copies in PDF file format signed on each page with file name clearly mentioning "Financial Proposal" formats.

The Financial Bid shall be inclusive of all Taxes and duties.

EMD/Bid Security:

The Bidder shall furnish a Bid Security as per the amount mentioned in Bid Data Sheet online through e-procurement portal only.

EMD/Bid Security Rs.18,00,000/- (Rupees eighteen lakhs only) to be paid online/Bank guarantee in e-procurement website.

Performance Bank Guarantee/Security Deposit:

The successful Bidder shall be required to submit performance guarantee for the amount of Rs. 27,00,000/- (Rupees Twenty seven lakhs only) in the form of Bank Guarantee/Demand Draft from any Nationalized Bank in favor of Registrar, JNTUH, Hyderabad, payable at Hyderabad.

Prices:

The prices should be quoted individually for each item given in the table with taxes, which includes transportation and delivery at JNTUH, Kukatpally, Hyderabad with applicable taxes. However, the bids will be considered on all items as a single package.

Validity:

The agreement is for a period of 24 months. This agreement period may be extended, if required at the discretion of the University.

Delivery:

The variable data pertaining to the printing of answer books shall be supplied in soft copy to the firm. The firm must arrange for delivery well before the schedule date and obtain acknowledgement from the University after due verification.

Answer Booklets:

The answer booklets should be delivered within 12 days from the date of issue of the order and variable data from time to time by the University.

The tenderer should have their OMR/ICR Scanners and should verify the readability of OMR forms periodically preferably at intervals not more than every 500 and should submit test scan report after executing each order.

Terms of Payment:

100% of payment shall be made by the JNTU Hyderabad after receipt of stationary as per the norms of the University.

Terms and Conditions of the Tendering Firms:

Printed terms and conditions of the Tenderer will not be considered as forming part of their tenders. The bidder should clearly specify deviation in the tender document. The JNTU Hyderabad reserves the right to accept or reject them. The JNTU Hyderabad shall not be bound to give reasons for the refusal to consider the tender with such deviations.

Instructions regarding submission of tenders:

The tender is liable to be ignored if complete information is not given therein nor if the particulars and data (if any) asked for in the schedule to the tender are fully filled in. Specific attention must be paid to the delivery dates, data processing and also other relevant conditions of the contract to be executed.

Right to Acceptance :

The University does not bind itself to accept the lowest on any tender and reserves to himself the right of accepting the whole or any part of the tender or portion of the quantity offered and the tenderer shall supply the same at the rate quoted. The University reserves the right to reject any or all offers received in response to tender or cancel or withdraw the tender notice without assigning any reason.

Results of Tender:

Acceptance of Tender shall be communicated by letter of acceptance or formal acceptance of the tender to the successful tenderer.

The University reserves to right to accept or reject any or all tenders in whole or in part without assigning any reason.

Warranty declaration:

I/We on behalf of firm warrant that everything to be supplied by us hereunder shall be brand new, free from any defects and faults in material, workmanship and manufacture and shall be of the highest grade and quality and material of the type ordered, shall be in full conformity with the specification, drawings, or samples, if any. We shall be fully responsible for its quality. This warranty shall survive inspection of equipment and acceptance of the goods, but shall expire (exact in respect of complaints of which the contractor has been notified prior to such date) twenty four months after their successful printing & supply of Answer Booklets and acceptance by the University.

EVALUATION OF TENDERS:

1. Pre-Qualification criteria must be satisfied for considering the rates quoted (Price Bid) by a tenderer.
2. Any effort by the Agency to influence the University in the process of selection may result in the rejection for the tender.
3. The tenderer has to meet the Pre-Qualification Criteria prescribed in tender schedule and abide by all the terms and conditions stipulated in tender schedule before the rates quoted by them are considered.
4. In order to prove that the firm has the capacity to undertake the works, the tenderer has to furnish all the relevant data, documents, certificates, equipment and manpower available, documentary evidence of works executed etc., in the prescribed formats along with the EMD, in the sealed cover.
5. All the tenderers have to deposit Earnest Money as given in tender schedule. The tender received without required EMD shall be rejected without further reference. The EMD will be returned to the unsuccessful bidder.

6. The University need not bound to accept the lowest quotation and the decision of the University in this regard to the acceptance of quotations is final and conclusive in view of the sensitivity and urgency involved.
7. The University reserves the right to negotiate with the successful bidder.
8. The University reserves the right to vary the quantities.
9. The University reserves the right to accept or reject any or all the bids without assigning reasons.

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The tender is subjected to the following conditions:

1. The company has to quote basic price. The prices should be for destination as per the direction of University. GST, insurance and other taxes, packing and forwarding charges, freight charges, any other charges should be inclusive in basic price as applicable within the States of Telangana. Any vague statements such as “Extra” are not accepted.
2. The payment will be made as per the directions of the University.
3. The company invoice with all supported vouchers should be submitted to the University.
4. The supplying the material should comply with the specifications offered by the company and accepted by the University. Any deviations are liable for rejection of the tender (or) rejection of the material even after supply.
5. The period of delivery from the date of placement of order should be strictly adhered.
6. The quotation must accompany the list of reputed organizations and educational institutions having at least 3 years standing for which the supplies are made.
7. Performance certificates about the performance of the similar type of supply of material from the heads of at least three reputed organizations should be submitted along with the tender.
8. It is not binding on the University to accept the lowest of the tenders.
9. The University reserves the right to place order for individual items with different tenders. The quantities indicated herein can be modified without any intimation/notice. The University reserves the right to differ the purchase of any item without any intimation /notice.
10. The tenders should be valid for acceptance up to a period of 24 months.
11. The tenderer should mention the correct address of the factory located presently and registration number etc., duly enclosing certificate of registration in support of ownership of the firm for inspection and for other purposes. The registered office of the firm should be situated with the State of Telangana and the manufacturing unit of the firm should be situated within the State of Telangana/Andhra Pradesh.
12. The tenderer must be ready to demonstrate the machinery/equipment available with them to an expert committee (deputed by the University) at your working site as and when University desires.
13. In case of missing defective answer booklets, double OMR sheets stitched and defected answer scripts a fine of Rs.1000/- per script shall be levied by the University and for any security stationary Rs. 500/- per sheet.
14. Successful tenderer should execute an agreement (in the prescribed format) on a non-judicial bond paper worth of Rs 100/- (Rupees one hundred only) in duplicate duly signed by the authorized officer/Managing Director of the firm for execution of agreement within 10 days from the date of finalization of vendor.
15. All disputes if any which may arise out of the transaction have to be settled within the jurisdiction of Courts / High Court for Telangana State situated at Hyderabad.
16. It should be certified by the tenderer that the factory has not been black listed by any State Govt./Union Territory/Government of India or any other organization or any

court cases are pending against the firm. The firms which are either black listed or any case is pending for inferior quality supplied will be rejected from participating in the tender.

17. The firm should certify that it has not entered in any dispute with the earlier clients and no such dispute case is pending in any court.
18. Certificates of experience in this field must be enclosed with samples and works under taken for printing and scanning and processing of data in large volumes will be preferred over others.
19. The successful Bidder will be required to furnish EMD/Bank guarantee of **Rs. 18,00,000/-** (Rupees eighteen lakhs only) for due performance of contract for a period of two years /completion of the contract whichever is earlier.
 - i. Within 10 days after the receipt of award of the contract from the University, the successful Bidder shall furnish Security Deposits of Rs. 27,00,000/- to the University, in the form of Bank guarantee/ Demand Draft from any Nationalized Bank.
 - ii. The Security Deposit shall be made in the form of demand draft with any of the Nationalized Banks in India pledged in the name of the Registrar of JNTU Hyderabad.
 - iii. In the event of non-supply, this deposit shall be forfeited to the extent of items not supplied. Further, if the University has to procure the items/services or part of it from any other supplier because of failure to supply in full or part by the successful bidder, the difference in payment may be made good from this security deposit, besides penalty.
 - iv. The University, against security deposit, can also make any other adjustments for default on part of seller/service provider.
 - v. The Security Deposit shall be returned after the supply of all the contracted items/services and their successful installation & execution at all the intended sites. No interest will be payable for the Security Deposit by the University.
20. Normally lowest rates are accepted but it is left to the discretion of the University to accept rates other than the lowest rate also No reasons will be assigned for such acceptance or non-acceptance.

PRICE BID

Item	Description of the Work	Approximate Quantity** (Per 2 years)	Expected Maximum time Period	Rate per No. (in Rs.) (Figures and words)
PACKAGE				
1	Option-1 * Printing and Supply of 32 pages Answer Booklets with Bar coded / QR Coded OMR Sheets with Variable Data Printing-Candidate Particulars (Inkjet Online Printing only) along with candidate photo with Stitching. Size A4 (210mm X 297mm). OMR Sheet on 80 GSM ITC BPBL Maplitho Paper & Inner pages on 60 GSM Maplitho white paper from A Grade Mills only, with the min Brightness of 80%.	60,00,000 Booklets	Within 12 days from the date of data received	
	Option-2 * In addition to the specifications mentioned in option-I above, in all 32 inner pages, the page numbers should be printed as static bar-code.			
	Option-3 * Printing and Supply of 50 pages Answer Booklets with Bar coded / QR Coded OMR Sheets with Variable Data Printing-Candidate Particulars (Inkjet Online Printing only) along with candidate photo with Stitching. Size A4 (210mm X 297mm). OMR Sheet on 80 GSM ITC BPBL Maplitho Paper & Inner pages printed with candidate specific variable barcode on each page containing page numbers and secret code on 60 GSM Maplitho white paper from A Grade Mills only, with the min Brightness of 80%, further the specified question numbers shall be printed on the inner pages from where the particular question is to be started.			
2	Option-1 * Printing and Supply of 4 pages Answer Booklets for DRAWING Examinations with Bar coded OMR Sheets with Variable Data Printing-Candidate Particulars (Inkjet Online Printing only) along with candidate photo with Stitching. Size A4 (210mm X 297mm). Along with Drawing Sheet (in A2 Size on 105 GSM ITC BPBL Maplitho Paper). OMR Sheet on 80 GSM ITC BPBL Maplitho Paper & Inner pages on 60 GSM Maplitho white paper from A Grade Mills only, with the min Brightness of 80%.	1,00,000 Booklets	Within 12 days from the date of data received	

	Option-2 * In addition to the specifications mentioned in option-I above, in all 4 inner pages, the page numbers should be printed as static bar-code.			
3	Printing and Supply of Answer Booklets (8 Pages) for LAB Examinations size A4 (210mm X 297mm) on 60 GSM Maplitho white paper from A Grade Mills only, with the min Brightness of 80% paper.	22,00,000 Booklets	Within 10 days from the date of order received	
4	Printing and Supply of Bar-coded Stickers for Bundle envelops slips with Variable Barcode in size A4 (210mm X 297mm) on 80 GSM ITC BPBL Maplitho Paper.	1,40,000 Sheets	At the time of delivery of Main Answer Booklets.	
5	Printing and Supply of Pre-Printed Marks Memos with Security Features & Hologram with Size A4 on 120 GSM Parchment Paper. Front 2 colors (with Rainbow) printing with Serial numbering (security features should be provided as per sample).	20,00,000 Sheets	Within 7 days from the date of order received	
6	Printing and Supply of Pre-Printed Consolidated Marks Memos with Security Features & Hologram with Size A4 on 120 GSM Parchment Paper. Front 2 colors (with Rainbow) printing with Serial numbering. (Security features should be provided as per sample).	1,00,000 sheets	Within 7 days from the date of order received	
7	Printing and Supply of Pre-Printed Provisional Certificates with Security Features & Hologram with Size A4 on 120 GSM Parchment Paper. Front 2 colours (with Rainbow) printing with Serial numbering. (Security features should be provided as per sample).	1,00,000 Sheets	Within 7 days from the date of order received	
8	Printing and Supply of Pre-Printed Migration Certificates with Security Features & Hologram with Size A4 on 120 GSM Parchment Paper. Front 2 colours (with Rainbow) printing with Serial numbering. (Security features should be provided as per sample).	70,000 Sheets	Within 7 days from the date of order received	
9	Printing and Supply of Pre-Printed Transcript Forms with Security Features with Size A4 on 80 GSM ITC BPBL Maplitho Paper. Front 2 colours (with Rainbow) printing with Serial numbering (Security features should be provided as per sample).	14,00,000 Sheets	Within 7 days from the date of order received	
10	Original Degree Certificates (front side) Printing and Supply of Original Degree Certificates with size A4 on Grammage (g/m2) 350 Microns with High Security Feature on Microporous structure, Synthetic un-coated monolayer paper, Tear Resistant & water proof	1,90,000 Sheets	Within 15 days from the date of order received	

	Material made of silica with Polypropylene with High Security Features (Min 15) as per sample.			
11	Printing and Supply of English Medium Certificates with Security Features & Hologram with Size A4 on 120 GSM Parchment Paper. Front 2 colours (with Rainbow) printing with Serial numbering. (Security features should be provided as per sample).	30,000 Sheets	Within 10 days from the date of order received	

* One of the two/three options will be decided based on the policy of the University.

** University reserves right to modify the quantity of above items depending upon the requirement.

CERTIFICATE

Certified that all the terms & conditions mentioned in the tender document are perused thoroughly before quoting above indent unit rates.

Station :

Date :

Signature of tenderer :

Name & Designation:

With office seal:

1. Transaction fee payable to TSTSL, payable at Hyderabad.

The service charges payable to **TSTSL, payable at Hyderabad** are as indicated below:

The participating bidders will pay transaction fee at 0.03% of ECV (Estimated Contract Value) + 18.00% GST on 0.03% of ECV i.e., Rs. 25000/- (The ceiling amount of transaction fee for works costing ECV up to Rs. 50.00 Crores is Rs. 10,000/- and for works costing ECV above Rs. 50.00 Crores the ceiling amount of transaction fee is Rs. 25,000/-).

All the bidders have to pay the above non-refundable service charges in the form of DD payable to MD Telangana State Technology Services LTD, Hyderabad and it shall be from a Nationalized Bank. Xerox copy of the DD is to be scanned and uploaded along with the bid and the original DD shall be sent to Director of Evaluation so as to reach before the date of opening of the price bid.

Failure to furnish the original DD before price bid opening date will entail rejection of bid and forfeiture of EMD.

GST as levied by the Government of India on transaction fee, electronic payment gateway charges are to be borne by the bidders.

Charges payable to TSTSL, payable at Hyderabad:

Corpus fund charges towards eProcurement @ 0.04% of the ECV with a cap of Rs.10000 for all works with ECV up to Rs.50.00 Crores and Rs.25,000 for works with ECV above Rs.50.00 Crores from successful bidder payable in favour of **Managing Director, TSTSL**, payable at Hyderabad at the time of concluding agreement.

2. Validity of Tenders:

- 2.1 Tenders shall remain valid for a period of not less than three months from the last date for receipt of Tender specified in NIT.
- 2.2 During the above mentioned period no plea by the tenderer for any sort of modification of the tender based upon or arising out of any alleged misunderstanding of misconceptions or mistake or for any reason will be entertained.

FORMS OF TENDER
QUALIFICATION INFORMATION
Annexure –I
CHECKLIST TO ACCOMPANY THE TENDER

S. No	Description	Submitted in Cover 'A'	Page No. (see Note below)
1	2	3	4
1	The firm should have minimum annual turnover of printing of bar coded OMR Sheets with candidate data + photo along with Answer booklets worth Rs 30.00 Crores and above in the last three consecutive financial years (Certificate from the Company's CA to be furnished). The firm should furnish the history of the company associated with the list of institutions where the supplies were made during the last 5 years, out of which should have undertaken supply of similar works for Educational Boards/Universities/Government Organizations etc., will be preferred over others.	Yes / No	
2	E.M.D/Bank guarantee. to be paid online in favour of The Registrar, JNTU HYDERABAD,	Yes / No	
3	Transaction Fee Payable to TSTSL, payable at Hyderabad.	Yes / No	
4	Processing fee in the form of Demand Draft drawn in favour of The Registrar, JNTU Hyderabad any Nationalized bank/Scheduled Banks only. Processing Fee of original demand drafts should submit to the Director of Evaluation, Exam branch building, JNTUH, Kukatpally, Hyderabad on or before 20-01-2023. Failing which the tender will not be considered.	Yes / No	
5	Litigation history in Statement VII.	Yes / No	
6	GST Document. (Registration copy) and Latest return copy.	Yes / No	
7	Performance Certificates about the performance of the similar type of works from the heads of at least 3 reputed organizations should be submitted along with the tender.	Yes / No	
8	The Bidder should have experience in printing the answer booklets with the above specifications for a minimum quantity of 20 Lakh Booklets in single order for the University/Boards.	Yes / No	
9	The firm should have empanelled by RBI/IBA in any of its units as security printers (valid certification to this effect is to be furnished).	Yes / No	
10	The firm should be ISO 9001:2015, ISO 27001:2013 certified. (Valid Certification to this effect is to be furnished).	Yes / No	
11	The firm should have highly sophisticated machinery with all facilities along with online Variable Data Inkjet printing facility (single Pause operation).	Yes / No	
12	Name and full detailed postal address of the firm with phone numbers.	Yes / No	

13	Certificate of Registration of the firm.	Yes / No	
14	Latest Income Tax Certificate along with PAN Number.	Yes / No	
15	Experience Certificate of similar work from Government/ Universities/ Boards in the State. Samples & copies of Purchase Orders and job completion certificates must be enclosed for evidence.	Yes / No	
16	Details of the available skilled personnel with the adequate experience required for execution of the works in this tender.	Yes / No	
17	Note: Pre-bid meeting will be held on 06-01-2023 in the Examination branch building, JNTUH campus Kukatpally, Hyderabad - 500085		
18	Any other document.	Yes / No	

Note:-

1. All the statement copies of the certificates, documents etc., enclosed to the Technical bid shall be given with page numbers on the right corner of each certificate, which will be indicated in column (4) against each item. The statements furnished shall be in the formats appended to the tender document.
2. The information shall be filled-in by the Tenderer in the checklist and statements I to IX, and shall be enclosed to the Technical bid for the purposes of verification as well as evaluation of the tenderer's Compliance to the qualification criteria as provided in the Tender document. All the Certificates, documents, statements as per check-list shall be submitted by the tenderer in sealed Cover 'A'.

DECLARATION

I / We have gone through carefully all the Tender conditions and solemnly declare that, I / We will abide by any penal action such as disqualification or blacklisting or litigation history of contract or any other action deemed fit, taken by the Department against us, if it is found that the statements, documents, certificates produced by us are false / fabricated.

I / We hereby declare that, I / We have not been blacklisted / debarred / Suspended / demoted in any department in Telangana/Andhra Pradesh or in any State due to any reasons.

Signature of the Tenderer

STATEMENT - VII

Information on litigation history in which Tenderer is the Petitioner.

S. No	Case No. / Year	Court where filed.	Subject Matter / Prayer in the case.	Respondents i.e., SE / CE	Present Stage.
1	2	3	4	5	6

Signature of the Tenderer